

NURSING SKILLS CHECKLIST

Setting up a Secondary Infusion

Date: _____ **Facility:** _____

Nurse's Name: _____

PROCEDURE	YES	NO	N/A
1. Explain procedure to patient.			
2. Verify label on IV bag with MD order.			
3. Attach label (with date, time, and nurse's initials) to tubing and bag.			
4. Perform hand hygiene and don clean gloves.			
5. Clamp secondary IV tubing, spike bag. Hang on IV pole. Prime tubing.			
6. Hang primary solution bag on hook provided with secondary set.			
7. Swab upper port on primary tubing with antiseptic wipe.			
8. Attach secondary tubing to upper port on primary tubing.			
9. Program pump for secondary infusion.			
10. Open clamps. Begin infusion.			
11. Remove gloves and perform hand hygiene.			
12. Document medication administration on MAR according to policy.			

Evaluated By: _____